



HANK STEINMAN MEMORIAL SCHOLARSHIP RULES

1. Scholarships will be awarded only to Tennessee ICES members in good standing at the time of the award.
2. Scholarships will be paid only to the teachers/schools on the ICES Approved Teacher list.
3. A scholarship is good for twenty-four (24) months from the time it is awarded.
4. A scholarship winner may submit his/her registration for a class to the Tennessee Chapter Treasurer so the fees may be paid prior to the actual class.
5. The registration fee for a class can be reimbursed as part of the 75% of the award for the class fees. The remaining 25% can be reimbursed for supplies, meals or boarding expenses.
6. Any scholarship recipient receiving reimbursement after a class must submit receipts to verify expenses. The recipient must use 75% of the award for the class fees, and the remaining 25% of the award can be used for supplies, meals and/or boarding expenses.
7. All scholarship reimbursement/disbursement requests will be sent to the Tennessee Chapter Treasurer.
8. Disbursements made prior to the class will be paid directly to the teacher. Disbursements made after the class will be paid to the person who has incurred the expense.
9. You must forward a signed copy of this form to the Tennessee State Rep with your Scholarship Application, including the 250-word essay and three letters of reference. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**
10. You agree to demonstrate what you have learned in class at a Tennessee Day of Sharing within one (1) year from the date of the class.
11. You confirm that you have not been awarded a Hank Steinman Memorial Scholarship in the last three (3) years.

I UNDERSTAND THAT I MUST FOLLOW ALL OF THESE RULES IN ORDER TO USE MY HANK STEINMAN MEMORIAL SCHOLARSHIP AWARD FROM THE TENNESSEE CHAPTER OF ICES.

NAME _____

DATE _____

Please return to the Tennessee State Rep with the Scholarship Application, including the 250-word essay and three letters of reference:

Jennifer McRoberts
116 Terri Lane
Oak Ridge, TN 37830